

By Laws
National Junior Honor Society

Article I
Name and Purpose

Section 1. The name of this organization shall be the Sacred Heart School of Bath, Pennsylvania Chapter of the National Junior Honor Society. Sacred Heart School of Bath is located at 115 Washington Street, Bath, Pennsylvania 18014-1625.

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render services, to promote leadership, to develop character, and to encourage citizenship in students of Sacred Heart School (hereinafter "SHS").

Section 3. The National Junior Honor Society (hereinafter "NJHS") shall be under the sponsorship of the National Association of the National Association of Secondary School Principals (hereinafter "NASSP"), 1904 Association Drive, Reston, VA 20191.

Article II
The Principal

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a chapter advisor, who may serve consecutive terms.

Section 3. The principal shall annually appoint the Faculty Council, composed of five members of the school's faculty who may serve consecutive terms.

Section 4. The principal shall be a part of the local school appeal process for non-selection or dismissal cases.

Article III
The Chapter Advisor

Section 1. The chapter advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students and community.

Section 2. The chapter advisor shall maintain files on membership, chapter history, activities, and financial transactions. The chapter advisor shall send the annual activity report to the national office.

Section 3. The chapter advisor shall regularly review each member for compliance with society standards and obligations.

Section 4. The chapter advisor shall help the chapter officers understand and carry out their duties.

minor subjects, conduct, and effort, must be Satisfactory or better. Detention(s) or demerit(s) will automatically exclude a student from eligibility.

Candidates shall then be evaluated on the basis of Christian values, service, leadership, character, and citizenship.

Section 3. Service

Service is generally considered to be those actions undertaken by the student, which are done with or on behalf of others without any direct financial or material compensation to the individual performing the service. In considering service, the faculty council will review the contributions this candidate has made to school, classmates, and community, as well as, the student's attitude toward service.

The student who serves:

- Volunteers and provides dependable and well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance;
- Works well with others and is willing to take on difficult or inconspicuous responsibilities;
- Cheerfully and enthusiastically renders any requested service to the school;
- Is willing to represent the class or school in inter-class and inter-scholastic competitions;
- Does committee and staff work without complaint;
- Participates in some activity outside of school; for example, Girl Scouts, Boy Scouts, religious groups, volunteer services for the elderly, poor, or disadvantaged;
- Mentors persons in the community or students at other schools;
- Shows courtesy by assisting visitors, teachers, and students.

Section 4. Leadership

The leadership criterion is considered highly important for membership selection. Leadership roles in both the school and community may be considered, provided they can be verified.

The student who exercises leadership:

- Is resourceful in proposing new problems, applying principles, and making suggestions;
- Demonstrates initiative in promoting school activities;
- Exercises positive influence on peers in upholding school ideals;
- Contributes ideas that improve the civic life of the school;
- Is able to delegate responsibilities;
- Exemplifies positive initiative;
- Fully participates (singing, responding, etc.) in liturgical services;
- Successfully hold student offices or positions of responsibility; conducts business effectively and efficiently; demonstrates reliability and dependability;
- Is a leader in the classroom, at work, and in other school community activities;
- Is thoroughly dependable in any responsibility accepted;

- Is willing to uphold scholarship and maintain a positive school attitude;
- Wears the school uniform according to the SHS Handbook.

Section 5. Character

The National Junior Honor Society is a member of Character Counts! Through this activity, the society supports and recommends the use of a multi-faceted definition of character known as the "Six Pillars of Character." A person demonstrates the following six qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship.

In addition, it can also be said that the student of character:

- Takes criticism willingly and accepts recommendations graciously;
- Consistently exemplifies desirable qualities of behavior; such as, cheerfulness, friendliness, poise, and stability;
- Upholds principles of morality and ethics;
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability;
- Regularly shows courtesy, concern, and respect for others;
- Observes instructions and rules, is punctual, and faithful both inside and outside the classroom;
- Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and applies to studies in core and encore subjects;
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others;
- Actively helps rid the school of bad influences or environments.

Section 6. Citizenship

The student who demonstrates citizenship:

- Understands the importance of civic involvement;
- Has a high regard for freedom, justice, and respect of the American form of representative government;
- Demonstrates mature participation and responsibility through involvement with such activities as Scouting, community organizations, and school clubs.

Section 7. The selection of each member to the chapter shall be by a majority vote of the faculty council.

Section 8. A description of the selection procedure shall be published on the SHS web site (www.sacred-heart-school.com) and/or the SHS Handbook. The selection procedure shall be determined by the faculty council and shall be consistent with the rules and regulations of the National Junior Honor Society.

Section 9. The National Council and the NASSP shall not review the judgment of the faculty council regarding selection of individual members to local chapters.

Article VII Discipline/Dismissal

Section 1. A description of the discipline/dismissal procedure shall be available to the members of the chapter.

Section 2. Members who fall below the standards, which were the basis for their selection, shall be promptly warned in writing by the chapter advisor and given one grading period (quarter) to correct the deficiency. In the case of flagrant violation of school rules or civil laws, a member does not, necessarily, have to be warned.

Section 3. The faculty council shall determine when an individual has exceeded a reasonable number of warnings.

Section 4. In all cases of impending dismissal, a member shall have the right to written notification of the charges and a hearing before the faculty council. Any member who withdraws or is dismissed from the chapter shall return the emblem to the principal or advisor.

Section 5. A member who has been dismissed may appeal the decision of the faculty council under the same rules for disciplinary appeals in the diocese and school district.

Section 6. The National Council and the NASSP shall hear no appeals in dismissal cases.

Article VIII Nomination and Election of Officers

Section 1. The officers of this chapter shall be the president, vice-president, secretary, treasurer, and historian. Additional officers can be named as needed by the members.

Section 2. Officers shall be elected at the second regular meeting of the chapter following the induction ceremony.

Article IX Officers' Duties and Responsibilities

Section 1. It shall be the duty of the president to preside at the meetings.

Section 2. It shall be the duty of the vice-president to preside in the absence of the president.

Section 3. It shall be the duty of the secretary to keep the minutes of all of the meetings.

Section 4. It shall be the duty of the treasurer, with the approval of the advisor or principal, to receive and disburse all funds of the chapter and keep an accurate account of receipts and disbursements in keeping with the policy of the school for handling funds of school organizations.

Section 5. It shall be the duty of the historian to keep a history of the chapter and to take care of all publicity for the chapter.

Section 6. If an office becomes vacant, a special election will be held to fill the vacancy.

Article X Executive Committee

Section 1. The executive committee shall consist of the officers of the chapter and the chapter advisor.

Section 2. The executive committee shall have the general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter by laws. All actions of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring the chapter activities and procedures follow school policy and regulations.

Article XI Meetings

Section 1. SHS' Chapter shall meet at a minimum of once every six weeks.

Section 2. The president may call special meetings approved by the executive committee.

Section 3. The chapter shall conduct meetings according to Robert's Rules of Order in all points not provided for in these by laws.

Section XII Activities

Section 1. The chapter shall be involved in one or more service projects during the school year.

Section 2. Each member shall be involved in an individual service project as approved by the chapter advisor.

Section 3. Each member shall engage in five (5) service hours in the first semester and five (5) service hours in the second semester.

Article XIII Amendments

Section 1. These by laws, with the exception of Article VI, Selection of Members, may be amended only by the super majority vote of two-thirds (2/3) of the chapter members. Article VI, Selection of Members, can only be amended by the super majority vote of two-thirds (2/3) of the faculty council, the principal and/or vice principal.